

**BOROUGH OF CALIFON  
HISTORIC PRESERVATION COMMISSION  
Regular Meeting – Minutes  
November 10 2016 - 8:00 p.m. Municipal Building**

**CALL TO ORDER – OPEN PUBLIC MEETINGS ACT - Read into the record by  
Vice Chairwoman Nanna**

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*“It is hereby announced and placed in the minutes that adequate notice of this Regular meeting of the Califon Historic Preservation Commission has been provided in accordance with the Open Public Meeting Act by publication in the Hunterdon Review. Copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk.”*

**ROLL CALL : Members Present:**

**Vice Chair Ms Nanna-Present**

**Mr Bedell - Present**

**Mr Feibergs - Present**

**Mr Parsons - Present**

**Members Absent:**

**Chairman Baggstrom**

**Ms Behrens**

**FLAG SALUTE – Led by Vice Chairwoman Nanna**

**MINUTES:**

- October 20, 2016 Meeting Minutes  
Motion to approve as amended: Mr Parsons  
Second: Mr Feibergs  
Voice Vote: All members present voted in the affirmative.

**BUSINESS:**

- Discussion Phase 3 Historic Guidelines prepared by Dennis Bertland Associates  
Discussion Highlights included determination of the Commission’s priorities, such as publishing a new Handbook, incorporate goals and objectives into Borough Ordinance and Master Plan and establishing meeting protocol. All agreed that Mr Bertland’s recommendation to amend the ordinance to incorporate Secretary of Interior Standards should be the basis for review. All agreed that any ordinances should be complete and not piecemeal due to cost restraints.

In addition, the work completed to date on the Design Guidelines modeled after Washington Township, Morris County will remain and perhaps be tweaked and modified from details obtained from Hopewell Township.

It was agreed that the Commission would be provided copies of the following to help gauge next discussion in order to establish goals and objectives: Documents to review are:

- Borough of Califon Ordinance establishing Commission
- Hopewell Township Ordinance establishing Commission
- Last unmarked Draft of Califon Design Guidelines
- Hopewell Township Design Guidelines
- Borough of Califon Application to Historic Preservation Commission

It was suggested that the Historic Preservation Commission Application be revamped to include distribution to the following: Construction Official, Zoning Officer, Tax Assessor and Block/Lot File

Discussion concluded.

- 2017 Reorganization  
Commission agreed to continue to meet the third Thursday of each month with the exception of November and December which will be the second Thursday of each month. However, pending Mr Bagstrom input it was proposed to change meeting start time to 7:30 PM.

#### **PUBLIC SESSION**

None

#### **CORRESPONDENCE**

None

#### **ADJOURNMENT**

Time is 9:10 PM

Motion to adjourn: Mr Bedell

Second: Mr Parsons

Voice Vote: All members present voted in the affirmative

Respectfully submitted,

Teri Lyons, Secretary  
Historic Preservation Commission