

**BOROUGH OF CALIFON COUNCIL
REORGANIZATION AND REGULAR MEETING
JANUARY 3, 2017**

SWEARING – IN CEREMONY

With the reading of the Oath of Office, Councilman Elect Joseph Riccio and Councilman elect Steven Stanaback were both sworn in by Municipal Clerk, Laura Eidsvaag; each for three year terms to commence on January 1, 2017 and to expire on 12/31/19. Councilman Riccio and Councilman Stanaback took their places at the Council table.

2017 REORGANIZATION MEETING – CALL TO ORDER

Mayor Charles Daniel called the 2017 Reorganization meeting to order at 8:00 p.m. with the reading of the following Sunshine Law announcement: *“I would like to announce and have placed in the minutes that adequate notice of this 2017 Reorganization meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the legal Reorganization notice in the Hunterdon Review and the Hunterdon County Democrat.”*

FLAG SALUTE

**ROLL CALL: PRESENT: L. JANAS, M. MEDEA, J. RICCIO, M. RICCIO, G.SMITH,
S. STANABACK
ABSENT: NONE**

**APPROVAL OF 2017 APPOINTMENTS AND ORGANIZATIONAL RESOLUTIONS
2017-01 THROUGH 2017-17**

The following Resolutions were introduced for adoption:

RESOLUTION 2017-01

BE IT RESOLVED that Councilman Gill Smith be and is hereby elected as the president of the Borough Council of the Borough of Califon for the year 2017.

Motion was made by S. Stanaback seconded by G. Smith to adopt Resolution 2017-01 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

2017-02

RESOLUTION CONFIRMING APPOINTMENTS

BE IT RESOLVED by the Borough Council of the Borough of Califon, Hunterdon County, New Jersey, that the foregoing appointments are hereby confirmed,

ratified and approved, provided that all professional appointments are subject to and contingent upon receipt of notarized Business Entity Disclosure Certifications and Approval and signing of contracts for professional services for the year 2017.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-02 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

2017-03

ANNUAL RESOLUTION OF BOROUGH COUNCIL

RE: OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act N.J.S. 10:4-6 et seq.) hereafter the "Act" provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey, as follows:

1. Regular meetings of the Borough Council shall be held during the **2017** calendar year at 7:30 P.M. prevailing time, on the first and third Monday of each month at Borough Hall, 39 Academy St., Califon, New Jersey, unless rescheduled in conformity with the said Act, provided that any such meetings which fall on a New Jersey legal holiday shall be rescheduled to the next regular business day at the same time and place.
2. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:
 - a. The Hunterdon Review which is the official newspaper of this public body; and
 - b. The Hunterdon County Democrat which is hereby determined to be the other newspaper which as the greatest likelihood of informing the public within this Municipality of meetings of this public body
3. The following newspaper is hereby designated as an alternate newspaper to receive any of the notices described in Paragraph 2 above in the event that either of the newspapers designated in Paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules:

- a. The **Courier News** which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this Municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.
4. The following fees are hereby fixed to cover the costs of providing and mailing to any such persons requesting copies of any notice pursuant to Section 14 of the Act, which fees shall be prepaid by such person:
 - a. To receive by mail any one copy of any annual notice of regular meetings or revision thereto described in Section 13 of the Act, or any one 48 hour advance written notice described in Subsection 3-d of the Act of any regular, special or rescheduled or emergency meeting of this body, **the sum of \$.05 per page for letter sized pages and \$.07 per page for legal sized pages.**
 - b. To receive written advance notice of all of the meetings of the public body within the time prescribed by Subsection 3-d of the Act up to and including December 31, 2012, **the sum of \$.05 per page for letter sized pages or \$.07 per page for legal sized pages.**
5. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subject considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Records Act (PL 2001, C404).
 - a. The fee to receive by mail or in person any one copy of any official minutes of any regular or special open meeting or any revision thereto shall be **the sum of \$.05 per page for letter sized pages and 0.07 per page for legal sized pages.**
 - b. The fee to receive by mail or in person one copy of all of the official minutes of all the regular and special open meetings of this public body shall be **the sum of \$.05 per page or \$.07 per legal sized page.**
6. Copies of the attached Annual Notice shall be provided as follows:
 - a. Posted and maintained throughout the calendar year on the public bulletin board at the Municipal Building.
 - b. Mailed, electronically sent, or hand delivered to the newspapers designated in Paragraph 2 hereto.
 - c. Filed with the Clerk of the Municipality.
 - d. Mailed or hand delivered to any person so requested in accordance with Paragraph 4 hereto.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-03 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-04

ANNUAL NOTICE OF REGULAR MEETINGS

PLEASE TAKE NOTICE that regular meetings of the Borough of Califon Council shall be held during the 2017 calendar year at 7:30 p.m., prevailing time, on the first and third Mondays of each month at Borough Hall, 39 Academy St., Califon, New Jersey, unless rescheduled in conformity with the Open Public Meetings Act.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-04 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

2017-05

RESOLUTION FIXING INTEREST RATES ON DELINQUENT TAXES

FOR CALENDAR YEAR 2017

BE IT RESOLVED that pursuant to R.S. 54:4-67, the Borough Council of the Borough of Califon, County of Hunterdon and State of New Jersey hereby fixes the rate of interest to be charged on delinquent taxes for calendar year 2017 at the rate of eight percent (8%) per annum on the first \$1,500.00 of delinquency and Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of delinquency.

BE IT FURTHER RESOLVED, that notwithstanding the above provision, no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in such cases made and provided. If such payment is not made within the ten (10) day grace period, the above rate of interest shall run and accrue from the original due date of such taxes.

BE IT FURTHER RESOLVED, that any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year shall be so charged an additional rate of interest of Six per cent (6%) against the delinquency.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-05 as read

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-06**SERVICE CHARGE FOR CHECKS RETURNED FOR INSUFFICIENT FUNDS**

WHEREAS, N.J.S. 40:5-18 (a) provides that the governing body of a municipality may provide, by Resolution or Ordinance, for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered on the account was by a check or other written instrument which was returned for insufficient funds; and

WHEREAS, N.J.S. 40:5-18 (b) provides that whenever an account owing to a municipality is for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Califon, that the service charge for a check or other written instrument returned for insufficient funds is hereby determined and set at \$20.00 per check or other written instrument, pursuant to N.J.S. 40:5-18 (c); and

BE IT FURTHER RESOLVED that any service charge authorized by this section shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered. In addition, the governing body may require future payments to be tendered in cash or by certified or cashier's check (N.J.S. 40:5-18 (d)).

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-06 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-07**CANCELLATION OF PROPERTY TAX REFUNDS OR****DELINQUENCIES OF LESS THAN \$10.00**

WHEREAS, the State of New Jersey allows a Municipal employee to process the cancellation of any property tax refund or delinquencies of less than \$10.00; and

WHEREAS, the Municipal employee allowed to process the cancellation shall be the Tax Collector;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Califon hereby authorizes the Tax Collector of the Borough of Califon to process the cancellation of any property tax refund or delinquency of less than \$10.00.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-07 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-08

**RESOLUTION AUTHORIZING FILING OF STIPULATIONS AND
CORRECTIVE APPEALS BY THE MUNICIPAL ATTORNEY**

WHEREAS, the Borough Council of the Borough of Califon has been informed that from time to time errors are made in computing the tax assessments; and

WHEREAS, the Municipal Attorney of the Borough of Califon has requested that the Borough Council authorize him to file corrections of such errors with the Hunterdon County Board of Taxation; and

WHEREAS, the Municipal Attorney of the Borough of Califon is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon that the Municipal Attorney of the Borough of Califon be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation, to represent the Borough of Califon before the Hunterdon County Board of Taxation in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Borough of Califon, which he feels are proper and in the best interests of the Municipality.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-08 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-09

ADDED AND OMITTED ASSESSMENTS

WHEREAS, the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey recognizes that N.J.S.A. 54:5-63.12 et seq., popularly known as the "Originally Method", allows the Collector of Taxes, upon written complaint to the County Tax Board to notify such Board of any property alleged to have been omitted and the particular year of the assessment to be assessed; and

WHEREAS, the Tax Assessor of the Borough of Califon, County of Hunterdon, State of New Jersey, has requested the Borough Council to authorize her to notify the County Tax Board, upon written complaint of any property alleged to have been omitted and the particular year of the assessment to be assessed pursuant to and in compliance with N.J.S.A. 54:5-63.12; and

WHEREAS, the Tax Assessor of the Borough of Califon, County of Hunterdon, State of New Jersey, is called upon with the knowledge of omitted and rollback taxes prior to the Tax Collector;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey, that the Tax Assessor of the Borough of Califon be and is hereby authorized to notify upon written complaint to the Hunterdon County Board of Taxation of any property alleged to have been omitted and the particular year of the assessment to be assessed.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-09 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-10

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED that the Hunterdon Review, a newspaper published and printed in the County of Hunterdon and circulating in the County of Hunterdon, is hereby designated as the official newspaper of the Borough of Califon pursuant to N.J.S. 40:53-1 for publication of all official notices required by law during the calendar year 2017.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-10 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-11

RESOLUTION FIXING PHOTOCOPY CHARGES

BE IT RESOLVED that the fee for photocopies of letter sized or legal sized documents and papers from the Borough of Califon pursuant to the Open Public Records Act (OPRA) shall be five cents (\$0.05) per page for letter sized pages and smaller, and seven cents (\$0.07) per page for legal sized pages and larger. The fee for oversized documents or documents which require outside copying or special handling shall be the actual cost of such copying plus any applicable postage.

BE IT FURTHER RESOLVED that the fee for certification of any document shall be twenty-five cents (\$.25) per certification, except for certified copies of records of the Registrar of Vital Statistics, or as otherwise provided by law.

Motion was made by L. Janas seconded by M. Medea to adopt resolution 2017-11 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-12**RESOLUTION DESIGNATING CERTIFIED SOCIAL SECURITY AGENT**

WHEREAS, it is required by the Statutes of New Jersey that an agent be appointed and certified for receiving monies and preparing the necessary forms for Social Security and pensions for employees for the Borough of Califon;

NOW, THEREFORE, BE IT RESOLVED, that Kevin Lifer be appointed as certified agent to prepare all necessary forms for Social Security and pension payments, and be authorized to receive payments on behalf of the Borough of Califon for both the State of New Jersey and the Federal Government during the calendar year of 2017.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-12 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-13**CASH MANAGEMENT PLAN**

BE IT RESOLVED by the governing body of the Borough of Califon, County of Hunterdon that for the year of 2017 the following shall serve as the cash management plan of the Borough of Califon.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Borough of Califon funds.

The following are suitable and authorized investments:

- Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey State Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5015(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

Peapack Gladstone Bank

PNC Bank

Current Account

Payroll Account/Payroll Agency Account

Dog Checking Account

Public Assistance 1/Public Assistance 2

COAH

Capital Account

Escrow Account

Tax Collector Account

Certificate of Deposit

Small Cities Grant

State of New Jersey

Cash Management Fund

Federal Reserve Bank

Treasury Direct Account

The CFO shall report to the governing body any account that does not earn interest.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-13 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

2017-14

RESOLUTION ESTABLISHING A CIVIL RIGHTS POLICY

AND A POLICY AGAINST DISCRIMINATION WITH RESPECT TO HIRING

AND EMPLOYMENT OF BOROUGH OF CALIFON EMPLOYEES

WHEREAS, the Borough of Califon finds and declares that the practices of discrimination against the inhabitants of this municipality and of the State of New Jersey

because of race, creed color, national origin, ancestry, age, sex, or marital status are a matter of concern to the government of this municipality, and that such discrimination

threatens not only rights and proper privileges of this municipality and of the State of New Jersey, but menaces the institutions and foundations of a free democratic state; and

WHEREAS, all persons should have the opportunity to obtain employment without regard to race, creed, color, national origin, ancestry, age, sex or marital status, subject only to conditions and limitations applicable to all persons;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Committee of the Borough of Califon that:

1. Borough of Califon is an equal opportunity employer.
2. Borough of Califon shall not discriminate against any employee or applicant
employment because of race, creed, color, national origin, ancestry, age, sex
or marital status.
3. All employees of Borough of Califon shall be treated equally during employ-
ment without regard to their race, creed, color, national origin, ancestry, age,
sex or marital status. Such action shall include but not be limited to the following:
employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff,
termination, rates of pay or other forms of
compensation and selection for training, including apprenticeship.
4. Borough of Califon, where applicable will, in all solicitations or advertise-
ments for employees placed by or on behalf of said Borough, state that all qualified
applicants will receive consideration for employment without regard
to race, creed, color, national origin, ancestry, age, sex or marital status.
5. All of the provisions of this Resolution shall be construed to prohibit any unlawful
discrimination against any person because of the physical handicap of such person or any

unlawful employment practice against such person unless the nature and extent of the handicap reasonably precludes the performance of the particular employment.

6. The Borough Clerk is herein designated as the official designated to oversee and insure compliance with the Civil Rights policy as herein established.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-14 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-15

A RESOLUTION ESTABLISHING A

DRUG FREE WORKPLACE POLICY

The following policy is adopted in order to provide a drug-free workplace environment within the Borough of Califon:

1. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on Borough grounds. Any violation of this policy will subject the employee to appropriate personnel action, up to and including termination.
2. The Borough Clerk shall establish a drug-awareness program, including distribution to each employee of this policy.
3. The employee shall notify the Borough Clerk in writing of any criminal drug Statute conviction for violation occurring in the workplace no later than five calendar days after such conviction. The Borough Clerk shall in turn immediately send notification to the Borough Council.
4. The Borough Council shall take one of the following actions, within 30 calendar days of receiving notice under Paragraph 3, with respect to any employee who is so convicted:

Taking appropriate personnel action against such an employee,

Up to and including termination; or

Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such

purposes by a Federal, State, or local health, law enforcement,
or other appropriate agency.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-15 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-17

RESOLUTION OF THE BOROUGH OF CALIFON, SETTING FORTH A POLICY REQUIRING THE TAX ASSESSOR TO NOTIFY THE CHIEF FINANCIAL OFFICER AND GOVERNING BODY OF ALL TAX APPEALS FILED BY JUNE 1ST OF EACH YEAR

WHEREAS, active monitoring management of a municipality's ratable base is fundamental in helping ensure fiscal stability; and

WHEREAS, it is important for the Borough of Califon governing body and the Chief Financial Officer to be kept apprised of all tax appeals filed against a municipality in a given year; and

NOW, THEREFORE, BE IT RESOLVED that the Tax Assessor of the Borough of Califon, County of Hunterdon, State of New Jersey shall inform the Chief Financial Officer and the governing body of all tax appeals filed for that year before June 1st of each year.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-17 as read. '

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-16

A RESOLUTION ESTABLISHING A PROCEDURE FOR THE REVIEW AND RELEASE OF EXECUTIVE SESSION MINUTES

WHEREAS, it is appropriate for the Borough of Califon to establish a procedure for the review and release of minutes of the Borough Council which have not been open to the public in accordance with the Open Public Meeting Act.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Califon, Hunterdon County, New Jersey, assembled in public session the 3rd day of January, 2017, that: There shall be a minutes review committee (MRC) consisting of the

Mayor, the Borough Clerk and Borough Attorney, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council as to which minutes should be made public. The MRC shall have no power and shall not be "public body" within the meaning of the Open Public Meeting Act.

1. The MRC shall meet on as-needed basis, but at least annually. Meeting of the MRC shall be as scheduled at the convenience of the MRC members by the Mayor.

Prior to each meeting of the MRC, the Borough Clerk shall prepare a

list of all closed session minutes that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.

4. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A.

5. The decision to make public the minutes of any closed session shall be made only by the Borough Council, and shall be based on a finding that public disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making finding, the Public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation as Set forth in Paragraph 4 above. In cases where more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to Keep the rest of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise the protected matter, provided that all materials required by law to be contained in the minutes shall be set forth.

6. Minutes which are made public shall not thereafter be treated as confi-

dential, but may be seen and copied by any person in the same manner as minutes of open meetings.

7. Guidelines. The following general guidelines pertaining to the purposes for closed meetings set forth in N.J.S.A. 14:4-12 may be considered in recommending and deciding when to make public minutes of closed sessions:

a. Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.

Matters affecting the right to receive federal funds. When dis-

closure would no longer impair the right to receive funds or cause funds already received to be forfeited.

c. Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all the individual(s) concerned.

d. Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made and ratified.

e. Certain matters involving public funds. After the transaction involving the public funds has been made.

f. Matters affecting public safety and property. When disclosure would no longer impair the safety and property of the public or the conduct of any investigation.

g. Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has expired as to all such claims or a

binding settlement precluding litigation has been made; as to contract negotiation when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosures would not violate the attorney's ethical duties.

Employment matters.

When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

Deliberations after hearing in penalty matters.

After the decision to impose or not impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

BE IT FURTHER RESOLVED that copies of this Resolution shall be provided to the Mayor, the Borough Clerk and the Borough Attorney for their information and attention.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-16 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

The 2017 Reorganization Meeting concluded at 8:30 p.m.

FIRST REGULAR MEETING OF 2017 – CALL TO ORDER

Mayor Charles Daniel called the first regular meeting of 2017 to order at 8:31 p.m. with the reading of the following Sunshine Law announcement: ***"I would like to announce and have placed in the minutes that adequate notice of this regular meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the legal notice published in the Hunterdon Review and the Hunterdon County Democrat."***

Before going into Executive Session and having to ask everyone to leave the meeting room, Mayor Daniel asked if there were any comments from the public. There being no comments, this portion of the meeting was closed.

EXECUTIVE SESSION

The following Resolution was introduced for adoption:

RESOLUTION 2017-18

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE
PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Califon is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Califon to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

Matters Relating to Negotiations: Any pending or anticipated contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon, assembled in public session on January 3, 2017 that an Executive Session closed to the public shall be held on January 3, 2017, at 8:33 p.m. in the Califon Municipal Building, 39 Academy St., Califon, N.J. 07830, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Motion was made by M. Riccio seconded by M. Medea to adopt Resolution 2017-18 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

Motion was made by M. Medea seconded by L. Janas to resume the regular Council meeting at 8:57 p.m.

For: Unanimous

Opposed: None

MOTION CARRIED

APPROVAL OF MINUTES

Motion was made by G. Smith seconded by M. Medea to approve the minutes from the meeting held on 12/19/16.

For: L. Janas, M. Medea, M. Riccio, G. Smith

Opposed: None

Absent: None

Abstain: J. Riccio, S. Stanaback

MOTION CARRIED

LIST OF BILLS

Motion was made by M. Riccio seconded by L. Janas to approve the list of bills in the amount of \$6,767.40.

For: L. Janas, M. Medea, J. Riccio, M. Riccio, G. Smith

Opposed: None

Absent: None

Abstain: S. Stanaback

MOTION CARRIED

TREASURER'S REPORT

The Treasurer's Report was reviewed and filed.

TAX COLLECTOR'S REPORT

The Tax Collector's Report was reviewed and filed.

OLD BUSINESS

A. RESOLUTION – APPROVAL FOR FIRE CO. TO PICK UP CHRISTMAS TREES FOR FEE OF \$600.00

The following Resolution was introduced for adoption:

RESOLUTION 2017-19

BE IT RESOLVED by the Mayor and Council of the Borough of Califon that approval be granted by the governing body to the Califon Fire Company to conduct a boro-wide curbside pickup of Christmas trees beginning on Saturday January 14th ; and

BE IT FURTHER RESOLVED that the Borough of Califon will pay the Califon Fire Company a fee of \$600.00 for this service upon submittal of an invoice and signed voucher.

Motion was made by M. Medea seconded by L. Janas to adopt Resolution 2017-19 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

B. ESTABLISH SCHEDULE FOR 2017 MUNICIPAL BUDGET WORK SESSIONS

Mayor and Council determined that the first work session for the 2017 Municipal Budget will be scheduled to be held at 6:30 p.m. on Tuesday, January 17, 2017; preceding the Council meeting, which has been rescheduled from Monday, January 16, 2017 to Tuesday, January 17th, due to the Martin Luther King holiday. The CFO, Kevin Lifer, will be asked to be in attendance.

C. RESOLUTIONS – STATEWIDE INSURANCE FUND – RENEWAL OF ENROLLMENT

The following Resolutions were introduced for adoption:

RESOLUTION 2017-20

STATEWIDE INSURANCE FUND RESOLUTION TO JOIN (RENEW) THE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, et seq; and

WHEREAS, the **Borough of Califon** (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT, and

WHEREAS, the LOCAL UNIT agrees to be a members of the FUND for a period of three (3) years, effective from **January 1, 2017** terminating on **January 1, 2020** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the LOCAL UNIT shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller, and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) as marked “Yes”:

	<u>YES</u>	<u>NO</u>
Workers compensation & Employer’s Liability	X	
Liability, Property, Crime-Faithful Performance and Fidelity, Inland Marine, Boiler & Machinery, Comprehensive General Liability, Auto Liability, Auto Physical Damages and Professional Liability	X	
Pollution Liability	<u>YES</u> X	<u>NO</u>
Umbrella	X	

BE IT FURTHER RESOLVED that Councilman Steven Stanaback is hereby appointed as the LOCAL UNIT’S Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and

BE IT FURTHER RESOLVED that the LOCAL UNIT’S Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND’S Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT’S admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Motion was made by S. Stanaback seconded by M. Riccio to adopt Resolution 2017-20 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-21

RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Borough of Califon (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10:36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Califon that Councilman Steven Stanaback is hereby appointed as the Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that Mayor Charles Daniel is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commission is authorized and directed to execute all such documents as required by the Fund.

Motion was made by S. Stanaback seconded by M. Riccio to adopt Resolution 2017-21 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-22

RESOLUTION TO ENTER INTO INDEMNITY AND TRUST AGREEMENT WITH STATEWIDE INSURANCE FUND

BE IT RESOLVED by the Mayor and Council of the Borough of Califon

that the Borough of Califon and the Statewide Insurance Fund enter into an Indemnity and Trust Agreement, for excess umbrella insurance coverage, as a member of the Statewide Insurance Fund until January 1, 2020; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are duly authorized to sign and fully execute the Indemnity and Trust Agreement between the Borough of Califon and the Statewide Insurance Fund.

Motion was made by S. Stanaback seconded by M. Riccio to adopt Resolution 2017-22 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-23

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Califon (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complies with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. The **Borough of Califon** hereby appoints Groendyke Associates as its local Risk Management Consultant.
2. The Mayor, Charles Daniel and the Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2017 in the form attached hereto.

Motion was made by S. Stanaback seconded by M. Riccio to adopt Resolution 2017-23 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-24

BE IT RESOLVED by the Mayor and Council of the Borough of Califon that the Borough of Califon (Member) and Groendyke Associates (Consultant) enter into a Risk Management Consultant's Agreement for the Consultant to offer to the Member professional Risk Management Consulting services as required by the Bylaws of the Statewide Insurance Fund from January 1, 2017 to January 1, 2020; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are duly authorized to sign and fully execute the Risk Management Consultant's Agreement between the Borough of Califon and Groendyke Associates and the Statewide Insurance Fund.

Motion was made by S. Stanaback seconded by M. Riccio to adopt Resolution 2017-24 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

NEW BUSINESS

A. RESOLUTION – INTRODUCTION OF ORDINANCE 2017-01 (COLA/INDEX)

The Clerk read Ordinance 2017-01 by title: **AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

The following Resolution was introduced for adoption:

RESOLUTION 2016-25

BE IT RESOLVED by the Mayor and Council of the Borough of Califon that Ordinance 2017-01 entitled: **AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)** is hereby introduced upon first reading; and

BE IT FURTHER RESOLVED that Ordinance 2017-01 is hereby scheduled for final passage and adoption following the public hearing to be held on February 6, 2017; and

BE IT FURTHER RESOLVED that Notice of Ordinance 2017-01 is hereby scheduled to be published in the January 18, 2017 edition of the Hunterdon Review as required by law.

Motion was made by L. Janas seconded by G. Smith to adopt Resolution 2017-25 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

B. RESOLUTION – ADOPTION OF 2017 TEMPORARY BUDGET

The following Resolution was introduced for adoption:

RESOLUTION 2017-26

BE IT RESOLVED by the Mayor and Council of the Borough of Califon that the following 2017 Temporary Municipal Budget is hereby approved and adopted:

Borough of Califon

2017 TEMPORARY BUDGET

104000 AMOUNT TO BE RAISED BY TAXATION		288,270
GENERAL ADMINISTRATION		
10510019	Salaries & Wages	9,500
10510021	OE Legal Advertising	1,000
10510099	OE Misc	4,000
HUMAN RESOURCES		
10510542	OE Education	750
MUNICIPAL CLERK		
10512019	Salaries & Wages	16,000
FINANCIAL ADMINISTRATION		
10513019	Salaries & Wages	3,000
10513099	OE Misc	150
AUDIT SERVICES		
10513599	OE Misc	10,800
REVENUE ADMINISTRATION		

10514099	Computerized Data Processing	9,500
10514599	OE Misc	250
TAX ASSESSMENT		
10515019	Salaries & Wages	4,500
10515028	OE-Other Professionals	150
10515099	OE-Misc	400
LEGAL SERVICES		
10515599	OE-Misc	5,000
ENGINEERING SERVICES		
10516599	OE-Misc	2,000
PLANNING BOARD		
10518019	Salaries & Wages	2,800
10518021	OE-Legal	400
10518028	OE-Other Professionl	1,000
10518099	OE-Misc	150
ZONING OFFICER		
10520019	Salaries & Wages	2,200
10520099	OE-Misc	50
INSURANCE		
10521090	Liability	9,000
10521590	Worker Compensation	9,900
10522090	Employee Group Insurance	6,000
10522590	Unemployment	600
POLICE DEPARTMENT		
10524099	OE-Misc	1,000
10524119	S&W Crossing Guards	7,273

EMERGENCY MANAGEMENT

10525299	OE-Misc	300
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FIRE DEPARTMENT

10526519	SW-Fire Marshall	1,500
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10526573	OE-Hydrant Service	4,500
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ROAD MAINTENANCE

10529099	OE-Misc	38,573
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SOLID WASTE COLLECTION

10530599	OE-Misc	2,500
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BUILDINGS & GROUNDS

10531099	OE-Misc	3,324
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PUBLIC HEALTH

10533019	Salaries & Wages	750
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10533099	OE-Misc	500
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ENVIROMENTAL SERVICES

10533599	OE-Misc	300
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10533519	Salaries & Wages	100
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ANIMAL CONTROL SERVICES

10534099	OE-Misc	800
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RECREATION

10537099	OE-Misc	1,000
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MAINTENANCE OF PARKS

10537599	OE-Misc	900
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ELECTRICITY

10543099	OE-Misc	1,500
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STREET LIGHTING

10543599	OE-Misc	5,500
TELEPHONE		
10544099	OE-Misc	3,500
WATER		
10544599	OE-Misc	700
GAS		
10544699	OE-Misc	2,500
SOCIAL SECURITY		
105470520	Social Security	5,000
MUNICIPAL COURT		
10649099	OE-Misc	3,500
INTERLOCAL SERV AGREEMENT – POLICE		85,250
INTERLOCAL SERV AGREEMENT – FINANCE/TAX		18,400
TOTAL		288,270.00

Motion was made by S. Stanaback seconded by M. Medea to adopt Resolution 2017-26 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

C. RESOLUTIONS – APPROVAL OF 2017 PROFESSIONAL SERVICES CONTRACTS

The following Resolutions were introduced for adoption:

RESOLUTION 2017-27

RESOLUTION AUTHORIZING CONTRACT FOR LEGAL SERVICES FOR 2017

WHEREAS, the Borough of Califon has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial officer has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is for one year; and

WHEREAS, J. PETER JOST, ESQ. has submitted a proposal indicating that the fee for all legal services rendered shall be \$175.00 per hour; and

WHEREAS, J. PETER JOST, ESQ. has completed and submitted a Business Entity Disclosure Certification which certifies that J. PETER JOST, ESQ. has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one year, and that the contract will prohibit J. PETER JOST, ESQ. from making any reportable contributions through the term of the contract; and

WHEREAS, the Borough Chief Financial Officer has certified to the governing body the availability of funds for said contract in a line item entitled Legal Services, O&E; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Califon authorizes the Mayor and Clerk to enter into a contract with J. PETER JOST, ESQ. as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a Notice of this action shall be printed once in the Hunterdon Review.

Motion was made by M. Riccio seconded by L. Janas to adopt Resolution 2017-27 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-28

RESOLUTION AUTHORIZING CONTRACT FOR AUDITING SERVICES FOR 2017

WHEREAS, the Borough of Califon has a need to acquire Auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial officer has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is for one year; and

WHEREAS, ARDITO & CO., LLP has submitted a proposal indicating they will provide the auditor services for the anticipated fee of \$19,950.00 (including Court); and

WHEREAS, ARDITO & CO., LLP has completed and submitted a Business Entity Disclosure Certification which certifies that ARDITO & CO., LLP has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one

year, and that the contract will prohibit ARDITO & CO., LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

WHEREAS, the Borough Chief Financial Officer has certified to the governing body the availability of funds for said contract in a line item entitled Auditor Services; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Califon authorizes the Mayor and Clerk to enter into a contract with ARDITO & CO., LLP as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a Notice of this action shall be printed once in the Hunterdon Review.

Political Contribution Disclosure. This contract has been awarded to Ardito & Co., LLP based on the merits and abilities of Ardito & Co., LLP to provide the goods and services as described herein. This contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Ardito & Co., LLP, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, or will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions disclosure Certification), and Exhibit “F” (Insurance) are attached to and made a part of this contract.

Motion was made by M. Ricco seconded by L. Janas to adopt Resolution 2017-28 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

RESOLUTION 2017-29

**RESOLUTION AUTHORIZING CONTRACT FOR PLANNING SERVICES FOR
2017**

WHEREAS, the Borough of Califon has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial officer has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is for one year; and

WHEREAS, ELIZABETH MCKENZIE, P.P. has submitted a proposal indicating that the fee for all legal services rendered shall be \$175.00 per hour; and

WHEREAS, ELIZABETH MCKENZIE, P.P. has completed and submitted a Business Entity Disclosure Certification which certifies that ELIZABETH MCKENZIE, P.P. has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one year, and that the contract will prohibit ELIZABETH MCKENZIE from making any reportable contributions through the term of the contract; and

WHEREAS, the Borough Chief Financial Officer has certified to the governing body the availability of funds for said contract in a line item entitled Planning Board; Other Professionals; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Califon authorizes the Mayor and Clerk to enter into a contract with ELIZABETH MCKENZIE, P.P. as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a Notice of this action shall be printed once in the Hunterdon Review.

Motion was made by M. Riccio seconded by L. Janas to adopt Resolution 2017-29 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

D. RESOLUTION – APPROVAL OF AGREEMENT WITH ROBERT KELLY FOR WEBMASTER SERVICES FOR 2017 AT A RATE OF \$4,000 PER YEAR

The following Resolution was introduced for adoption:

RESOLUTION 2017-30

BE IT RESOLVED by the Mayor and Council of the Borough of Califon that an Agreement between Robert Kelly and the Borough of Califon is approved for Mr. Kelly to provide website services to and for the Borough of Califon and that Robert Kelly be named as Califon Borough Webmaster for 2017; and

BE IT FURTHER RESOLVED that an annual fee of \$4,000 is approved for payment to Robert Kelly, Webmaster, for his services for 2017; and

BE IT FURTHER RESOLVEDE that the Mayor and Municipal Clerk are duly authorized to sign and fully execute the Agreement between Robert Kelly and the Borough of Califon.

Motion was made by G. Smith seconded by M. Medea to adopt Resolution 2017-30 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

E. RESOLUTION – TAX REFUND TO MARK VOORHEES AS A RESULT OF AN OVERPAYMENT OF PROPERTY TAXES DUE TO TOTAL DISABLED VETERAN STATUS – BLOCK 21/LOT 2

The following Resolution was introduced for adoption:

RESOLUTION 2017-31

WHEREAS, the Tax Collector of the Borough of Califon has determined that action is required as a result of an overpayment of property tax (Total Disabled Veteran); and

WHEREAS, the Tax Collector has certified to the foregoing as well as to the overpayment which is set forth along with the block and lot and payee to be refunded

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Califon that the refund be made as follows:

BLOCK/LOT	PAYEE	AMOUNT
21/2	Voorhees, Mark D & Mary	\$1,195.14

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2017-31 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

COMMITTEE REPORTS

Councilman Medea reported that the Parks Committee will meet next Thursday, January 12th for their Reorganization meeting.

Councilwoman Riccio read the Police report for the month of December.

Councilwoman Riccio reported that the Recreation Committee will meet for their Reorganization meeting next Tuesday, January 10th.

Councilman Janas reported that the Planning Board meeting for December was cancelled. The Reorganization meeting for the Planning Board is scheduled for January 25th. The Environmental Commission is scheduled to meet for their Reorganization meeting on January 17th which he stated is in conflict with the Council's rescheduled Council meeting on that same date. Councilman Janas will speak with the Secretary, Karen Mastro, to see if this would be a conflict or not.

Councilman Stanaback reported that the Board of Health Reorganization meeting is tomorrow night.

Councilman Smith asked the Clerk about the status of the inspection of the tree between #26 & #28 Cloverhill Dr. Clerk, Laura Eidsvaag, reported that she has been waiting for the estimate from Bartlett Tree Service, who conducted the inspection; however, after repeated calls, she has not been able to contact Pat Logan from Bartlett. Ms. Eidsvaag stated that she has been in contact with Keith Decker from Tamke Tree experts, who came out to inspect the trees right away and who has provided two options; one to crown prune and cable the tree and the second one to take the tree down. Council will need to decide what course of action they would like to authorize. A copy of the estimate will be provided to Councilman Smith and the Mayor. A decision may be considered at the next Council meeting on the 17th of January.

Councilman J. Riccio had no report for tonight's meeting.

MAYOR'S REPORT

Mayor Daniel thanked Council for moving together into another year, 2017. He reminded Council that coming in 2018 is the 100th birthday celebration of Califon and plans should begin for this celebration. Jason Beard, Chairman of the Recreation Committee has agreed to organize this event.

COMMENTS FROM THE PUBLIC

Jane Primerano, reporter from the Hunterdon Review, asked if she could take pictures of each Council member, which she did after Council agreed.

There being no further business to come before Council at this time, motion was made by S. Stanaback seconded by M. Medea and unanimously agreed to adjourn the meeting at 9:30 p.m.

Respectfully submitted:

Laura G. Eidsvaag, RMC
Municipal Clerk/Administrator

